

A. General Infor	mation		
Project Name:	IS/IP DDI	Submitted Date:	8/19/2020
Requestor:	Scott Ward	Required Date:	8/28/2020
Decision Log No:	288		

B. High Level Statement of the Issue

The first major Design, Development, and Implementation (DDI) project in the FX Program with a major deliverable for approval is the Integration Services / Integration Platform (IS/IP). The IS/IP DDI project is being deployed iteratively with the integration platform components implemented in three (3) releases or workstreams.

Workstream A (WS-A) consists of five major components:

- 1) Enterprise Service Bus (ESB) to serve as the primary Application Programming Interface (API) gateway
- 2) Management File Transfer (MFT) solution for secure internal and external file/data transfers
- 3) Business Rules Engine (BRE) to serve as the central repository for business rules
- 4) Service Management to include service registry, repository, and contract management capabilities
- 5) Application Lifecycle Management (ALM) suite of products managing requirements, configuration/code, testing, defects, releases, and change requests across the Agency

Over the last several months, requirements elaboration and validation, design, build/configuration, testing (i.e., unit, system, performance, security, regression, and user acceptance), and training (i.e., self-study and webinar) have been completed, and the Agency for Health Care Administration (hereinafter AHCA or the Agency) approved delivery of the above Workstream A major components.

C. Decision Point(s)

This decision point is seeking approval for IS/IP DDI Workstream A and production readiness of functionality comprised of ESB, MFT, BRE, Service Management, and ALM after reviewing the summary of the deliverable Production Readiness Review and Stage Gate Review Checklist.

D. Considerations

Approving summary of WS-17A: Production Readiness Review and Stage Gate Review deliverable artifacts serve as approval for this major deliverable.

Each of the remaining workstreams shall provide a summary of Production Readiness Review and Stage Gate Review deliverable artifacts according to their deployment dates.

Save Date: 8/20/2020



Listing of Attached Supplemental Information

DOCUMENT TITLE	BRIEF DESCRIPTION
WS-17A: Production Readiness Review and Stage Gate Review Checklist	Summary of eight (8) discipline areas with detailed readiness tasks outlined within each area
Presentation for July 31, 2020 Executive Steering Committee (ESC) (Slides 37 - 46)	Initial presentation material to orient the ESC members to the FX IS/IP DDI project

F.	Additional Background (as	s needed)	
N/A			
G.	Are state funding (LBR) cl	hanges needed?	
	Yes	No 🖂	
H.	Are federal funding chang	jes needed?	
	Yes	No 🔀	
l.	List any systems impacted	d by this decision	
	None		
J.	Referred by?		
	Yes (check all that apply)		No
	Referred by:		
	FX Enterprise Program Mar	nagement Office	
	FX Portfolio Management		
	FX Implementation Team	\boxtimes	



K.	Decision Maker and Decision Date		
	Date of Decision:		
	Decision:		
	Decision Made By: Secretary Mayhew		
	Designee FX Executive Sponsor James Mille	er 🗌	
	Designee FX Director Michael Magnuson		
	FX Executive Steering Committee (ESC	C) 🗆	
	Designee (other):		
L.	Next Steps		
<u></u> -	Next die ps		
	NEXT STEP	TARGET DUE DATE	Assigned To

Release Name	FX IS/IP WS-17(A) Production Readiness Checklist	Decision Input	Stage Gate Review Meeting	Days to go live	6
Target Release Date	8/24/2020	Meeting Date	8/17/2020	Report Date	8/18/2020

		Associated			Task	Go/No-Go		Grade: %		Target	Actual	Go / No-Go	
Item #	Milestone Name	Deliverable	Criticality	Metric(s)	Owner	Decision Owner	Status Notes	Complete	Color	Complete Date	Complete Date	Decision	Conditional Go Details
1	General Readiness and Proj	ect Managen	nent Owner	: = Daymon Jensen and Angie McKenn	У			94%		Date		Conditional G	0
1.01	Go-Live Communication		М	•25% Audiences identified	Brittney	Arabella Reeves	8/11 Action: Angel to provide stakeholder list;	100%		08/20/20	08/11/20	Go	
	Planned			■50% Content developed and	Moulton		Mtg held today to review, expect to deliver email						
				reviewed			at or after deployment (8/24) - content approved,						
				 75% Content approved 			and task to send the communication will be						
				•100% Content delivered/or planned			tracked in the Implementation Plan 8/6 Draft						
				delivery date confirmed			send for approval and is in review - to be						
							discussed Monday; 8/5 - Brittney will forward a						
							first draft of go-live communication						
							*As part of the Implementation plan Angel will						
							review existing stakeholder list - Angie/Arabella						
							to forward IS/IP communication email as an						
							example - Brittney to draft communication email						
1.02	Implementation Plan	WS-18(A)	Н	■ 25% @ draft created	Elizabeth	Angel Garay	8/12 Angel provided a Go by email; 8/12	100%		08/11/20	08/12/20	Go	
1.02	created	vv3-10(A)	''	• 50% @ draft reviewed	D'Wolf	Aligei Galay	Submitted; 8/11 Submitting to Angel today;	100/0		00/11/20	00/12/20	GU	
	created			• 100% @ draft submitted	D WOII		approval to be tracked in the Implementation						
				• 100% @ plan approved			Plan (WS-18A); 7/23 ESC Mtg for deployment						
				- 100% @ plair approved			moving from 8/21 to 8/28						
1.03	Implementation/Post Go-		M	= 25% identify individuals	Elizabeth-	Angel Garay	8/6 Discussed during PRR Checklist meeting			08/20/20	N/A	N/A	N/A
	Live Contact Lists			■ 50% Review list of individuals	D'Wolf	g,	inactivating this task as Implementation/Post-Go-			., .,	,	,	,
				- 75% Add office/cell number/email			Live Contact list not needed for WS-A. Angel						
				■ 100% Finalize contact list			agreed						
							8/5 Discuss deactivation of this activity						
1.04	Risks Reviewed and	PP1	Н	Risks reviewed on a weekly basis	Daymon	Angel Garay	8/18 Moved to implementation plan for	100%		08/20/20	08/11/20	Go	Will continue to monitor risks and
	Mitigated			■ 25% - 7/31 deployment risks	Jensen		continued tracking; Final Risk meeting prior to						issues up until deployment (8/24)
				mitigated			deployment completed today;						
				• 50% - 8/7 deployment risks			8/11 Risks will be reviewed up until deployment;						
				mitigated			currently no deployment risks or issues						
				• 75% - 8/14 deployment risks			identified, will continue to monitor as part of the						
				mitigated			Implementation Plan						
				• 100% - 8/20 deployment risks									
1.05	High Issues Closed or Work-		Н	mitigated Issues reviewed on a weekly basis	Daymon	Angel Garay	8/18 No issues as of today;	75%		08/20/20	08/11/20	Go	Will continue to monitor risks and
1.03	around in Place			• 25% - 7/31 no deployment issues	Jensen	Aliger Garay	8/11 Issues will be reviewed up until deployment;			00/20/20	00/11/20	00	issues up until deployment (8/24)
	di odna ili i idee			overdue or without work-around	Jensen		currently no deployment risks or issues						issues up until deployment (6/24)
				• 50% - 8/7 no deployment issues			identified, will continue to monitor as part of the						
				overdue or without work-around			Implementation Plan						
				• 75% - 8/14 no deployment issues									
				overdue or without work-around									
				■ 100% - 8/20 no deployment issues									
				overdue or without work-around									
1.06	Medium and Low Issues		М	Issues reviewed on a weekly basis	Daymon	Angel Garay	8/18 No issues as of today;	75%		08/20/20	08/11/20	Go	Will continue to monitor risks and
	Reviewed and Accepted			■ 25% - 7/31 no deployment issues	Jensen		8/11 Issues will be reviewed up until deployment;						issues up until deployment (8/24)
				overdue			currently no deployment risks or issues						
				■ 50% - 8/7 no deployment issues			identified, will continue to monitor as part of the						
				overdue			Implementation Plan						
				■ 75% - 8/14 no deployment issues									
				overdue									
				■ 100% - 8/20 no deployment issues									
l				overdue									

1.07	Weekly Communication of		M	PRR meetings are held bi-weekly	Daymon	Angel Garay	8/14 - Deactivating as 2x weekly meetings were		08/21/20	1		
	to Stakeholders checklist			■ 25% 7/31 Communication Sent	Jensen		used for communications					
	status to (discipline)			 ■ 50% - 8/7 Communication Sent			8/13 Move to Implementation Plan for 8/21					
	owners and Go/No-Go			* 75% - 8/14 Communication Sent >			Communications; Reviewed - Angie to send to					
	owners informing of			Send wrap up communication			Daymon w/ minor change, then an 8/14 wrap up					
	weekly deployment			-			communication to be sent and a Conditional Go-					
	outcomes			To move to implementation plan:			entered with %Complete marked at 75%;					
				■ 100% 8/21 Communication Sent			8/11 Mtg tomorrow to discuss; email template					
				,			was provided to the Agency; all individuals on DL					
							for communication are invited to twice weekly					
							mtgs; Section owners have met with their Go/No-					
							Go decision makers to review their sections;					
							weeks of 8/14 & 8/21 to be tracked in					
							Implementation Plan; 8/4 email template					
							provided to agency, once review is complete will					
							send-					
							7/30 - 7/31 communication sent to the agency on-					
							7/30 7/31 communication sent to the agency on 7/30					
							7/28 If include Scott or Mike, then provide					
							communication beyond mtgs >> Angel and Angie					
							to work with Daymon on communication					
1.08	Pre-deployment	WS-6(A) thru	Н	 25% - 2 deliverables approved 	Daymon	Angie McKenny	8/5 13(A) approved	100%	08/10/20	08/05/20	Go	
1.00	Deliverables Approved (WS-			• 50% - 4 deliverables approved	Jensen	Angle Wickelling	Only 13(A) not approved yet	10070	00/10/20	00/03/20	00	
	6A - WS13A)	W3-13(A)		• 75% - 6 deliverables approved	Jensen		omy 15(A) not approved yet					
	0A - W313A)			• 100% - 7 deliverables approved								
				- 100% - 7 deliverables approved								
1.09	Workstream A EULAs		Н	■ 25% - 2 EULA approved	Daymon	Angie McKenny	Eight of eight approved	100%	06/30/20	06/18/20	Go	
2.03	Complete			• 50% - 4 EULA approved	Jensen	ruigic wickering	Eight of eight approved	20070	00,00,20	00, 10, 20	00	
	• Qualys			• 75% - 6 EULA approved	Jensen							
	• Smartbear			• 100% - 8 EULA approved								
	• Jira			10070 0 2021 approved								
	• Oracle (Software & Cloud)											
	Palo Alto											
	•Microsoft											
	• Trend Micro											
	- Trend Micro											
1.10	ESC Decision Memo	WS-17A	Н	Decision memo drafted	Daymon	Angie McKenny	8/11 Memo drafted in meeting	100%	08/20/20	08/11/20	Go	
1.10	Drafted	W3-17A		Decision memo di arted	Jensen	Angle Wickelling	8/6 This will be the Decision Memo being	10070	00/20/20	00/11/20	do	
	Draited				Jensen		developed by the Agency, SEAS and IS/IP Vendor.					
							Decision Memo will be provided to the ESC.					
							•					
-	Technical Infrastructure Ov	mor = Honry V	Vu and An	and Corou			Meeting to discuss on 8/10	100%		<u> </u>	Go	
2 2.01	DEV Environment Build	WS-8A;	M M	50% WS-8A detailed design	Hoppy M/··	Angel Garay	Complete as of the ERR	100%	05/22/20	05/22/20	Go	
2.01			IVI	_	nenry wu	Aligei Garay	Complete as of the ERK	100%	05/22/20	05/22/20	GU	
	Complete	WS-13A		specification (SSS) complete;								
				100% Build and Configuration								
2.02	INIT For dearning and Built I	14/C O A		complete for environment		A 1 C	Consolita es efalla EDD	4000/	05/20/22	05/20/20	C-	
2.02	INT Environment Build	WS-8A;	М	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	05/29/20	05/29/20	Go	
	Complete	WS-13A		specification (SSS) complete;								
				100% Build and Configuration								
				complete for environment	ļ							
2.03	TST Environment Build	WS-8A;	М	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	06/16/20	06/16/20	Go	
	Complete	WS-13A		specification (SSS) complete;								
				100% Build and Configuration								
				complete for environment								

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2.04	UAT Environment Build	WS-8A;	M	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	06/08/20	06/08/20	Go	
	Complete	WS-13A		specification (SSS) complete;								
				100% Build and Configuration								
				complete for environment								
2.05	PRD Environment Build	WS-8A;	Н	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	06/24/20	06/24/20	Go	
	Complete	WS-13A		specification (SSS) complete;								
				100% Build and Configuration								
				complete for environment								
2.06	DR Environment Build	WS-8A;	Н	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	06/15/20	06/15/20	Go	
	Complete	WS-13A		specification (SSS) complete;								
				100% Build and Configuration								
				complete for environment								
2.07	Sandbox ALM Environment	WS-8A;	М	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	05/21/20	05/21/20	Go	
	Build Complete	WS-13A		specification (SSS) complete;	,	,	· ·			, ,		
				100% Build and Configuration								
				complete for environment								
2.08	PRD ALM Environment	WS-8A;	Н	50% WS-8A detailed design	Henry Wu	Angel Garay	Complete as of the ERR	100%	04/30/20	04/30/20	Go	
2.00	Build Complete	WS-13A		specification (SSS) complete;	,	,ger caray	complete as of the zim	10070	01,00,20	0.755725		
	Bana complete	110 10/1		100% Build and Configuration								
				complete for environment								
2.09	DR ALM Environment Build	\\/C \Q \A \	Н	50% WS-8A detailed design	Honny W/II	Angel Garay	Complete as of the ERR	100%	06/17/20	06/17/20	Go	
2.03	Complete	WS-0A, WS-13A		specification (SSS) complete;	ileilly vvu	Aliger datay	complete as of the ENN	10070	00/17/20	00/17/20	GO	
	Complete	W3-13A		100% Build and Configuration								
				complete for environment								
3	Testing Owner = Anoop and	d Erica Wilson	•	complete for environment				100%		l l	Go	
3.01	Workstream A Unit Test	WS-13A	M	Unit Test completed in each	Anoop	Angel Garay	DEV: 100% complete	100%	07/10/20	07/10/20	Go	ı
5.01		WS-13A	IVI	•		Angel Garay	·	100%	07/10/20	07/10/20	GU	
	Complete			Environment (DEV, TST, UAT, INT,	Yeluru		TST: 100% complete					
				DR, Prod)			UAT: 100% complete					
							INT: 100% complete					
							DR: 100% complete					
		_					Prod: 100% complete					
3.02	Workstream A System Test	WS-14A	M	System Test completed in DEV and	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	06/29/20	06/29/20	Go	
	Complete			INT Environments as demonstrated	Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
				thru the exit mtg			represent in mtg w/ Go;					
							DEV: 100% complete					
							INT: 100% complete					
							*Complete date is date of exit meeting					
3.03		WS-14A	M	Regression Test completed in each	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	08/11/20	08/11/20	Go	
	Test Complete			Environment. (DEV, INT, UAT, BETA,	Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
				DR, Prod)			represent in mtg w/ Go;					
				Grade % Complete increase by			DEV: 100%					
				16.67% for each environment			TST: 100% complete					
				completed as demonstrated thru the			UAT: 100% complete					
				exit mtg			INT: 100% complete					
							Prod: 100% complete					
							DR: 100%					
							*Complete date is date of exit meeting					
3.04	Workstream A	WS-14A	М	Percent passed of total test cases as	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	08/11/20	08/05/20	Go	
	Performance Test			demonstrated thru the exit mtg	Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
	Complete						represent in mtg w/ Go;					
							8/5: 100% of scripts complete and passed					
							7/29: 14 of 18 test cases complete					
							7/21: Scripts written, Load UI setup in progress					
							*Complete date is date of exit meeting					
	I	1	1	1	l	l	complete date is date of exit meeting	1				ı

		•			•							,
3.05	Workstream A Security	WS-14A	M	Percent passed of total test cases as	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	08/11/20	08/11/20	Go	
	Testing Complete			demonstrated thru the exit mtg	Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
							represent in mtg w/ Go;					
							8/5: 37 of 40 completer					
							7/29: 25 of 40 test cases complete					
							7/21: Scripts written; Testers identified					
							*Complete date is date of exit meeting					
3.06	Workstream A DR Testing	WS-13A	М	DR Test Completed as demonstrated	Anoon	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	07/10/20	07/10/20	Go	
3.00	Complete	W3-13A	IVI	thru the exit mtg	Yeluru	LIICA WIISOII	8/11 Email Erica to confirm Go, Angel OK to	100%	07/10/20	07/10/20	GU	
	Complete			tilla tile exit ilitg	Telulu							
							represent in mtg w/ Go;					
							DR Test completed and documented as part of					
							ERR					
							*Complete date is date of exit meeting					
3.07		WS-14A	M	UAT completed in Env:	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	08/05/20	07/29/20	Go	
	Acceptance Test Complete			as demonstrated thru the exit mtg	Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
							represent in mtg w/ Go;					
							*Complete date is date of exit meeting					
3.08	ALM Unit Test Complete	ALM-ERR	М	As demonstrated thru the exit mtg	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	06/12/20	06/12/20	Go	
	1	1			Yeluru	ĺ	8/11 Email Erica to confirm Go, Angel OK to			· .		
							represent in mtg w/ Go;					
	1					1	Sandbox 100% Complete; Production 100%					
							complete					
							DR 100% complete					
							· ·					
2.00	ALAA Cookana Tarah Canandaha	ALAA EDD		A - dama - a - b - dalam - dal		Entre Miller	*Complete date is date of exit meeting	4000/	07/07/20	07/00/20	C-	
3.09	ALM System Test Complete	ALM-ERK	M	As demonstrated thru the exit mtg	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	07/07/20	07/09/20	Go	
					Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
							represent in mtg w/ Go;					
							ALM Production 100% Complete					
							*Complete date is date of exit meeting					
3.10	ALM DR Test Complete	ALM-ERR	M	As demonstrated thru the exit mtg	Anoop	Erica Wilson	8/12 Go decision rec'd from Erica Wilson in email;	100%	07/01/20	06/30/20	Go	
					Yeluru		8/11 Email Erica to confirm Go, Angel OK to					
							represent in mtg w/ Go;					
							ALM DR 100% Complete					
							*Complete date is date of exit meeting					
4	User Provisioning Owner =	Henry Wu and	d Angel Ga	ray				100%			Go	
4.01	User Provisioning Process	WS-16(A)	Н	50% Process outlined in runbook	Henry Wu	Angel Garay	Process completed as part of onboarding	100%	08/21/20	07/08/20	Go	
	Established			100% Process implemented in PMO								
	1	1		onboarding process		ĺ						
4.02	VPN Admins for Production		Н	# O&M Team accounts provisioned /	Henry Wii	Angel Garay	7/30 Provisioned x of y > finished 7/28 Follow up	100%	08/21/20	07/21/20	Go	
	Provisioned (Lead: Shawn		''	# total needed	,		w/ Daymon to see if he has complete list (total		, -,	- , -,		
	Adams and Backup: Nathan	1		*as evidenced in the Staffing List		ĺ	number)					
	Ormbrek)			as evidenced in the Starring List		1						
4.03	VPN Admins for DR		Н	# O&M Team accounts provisioned/#	Henry W/II	Angel Garay	7/30 Provisioned 2 or 2 > finished 7/28 Follow up	100%	08/21/20	07/21/20	Go	
→.∪⊃			П	total needed	i ieiii y vvu	Triger dalay	· ·	100%	00/21/20	0//21/20	GU	
	Provisioned (Lead: Shawn					1	w/ Daymon to see if he has complete list (total					
	Adams and Backup: Nathan			*as evidenced in the Staffing List			number)					
	Ormbrek)	-	 	500/			0/44 0 1 1 1 50/7	1000/	00/44/07	00/07/05		
4.04	VPN Break Glass Users		M	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	1			100% documented		1	8/6 In progress; 8/4 Create user id - if req email					
	1					1	address will use Henry or Daymon email;					
	1					1	document to be kept both on ACN and AHCA					
	<u> </u>	<u> </u>	<u> </u>			<u> </u>	sides; 8/3 Henry working thru account set up					<u> </u>
4.05	DR Break Glass Users		М	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	1			100% documented		1	8/6 In progress; 8/4 Create user id; document to		•			
	1					1	be kept both on ACN and AHCA sides; 8/3 Henry					
1	1	1				ĺ	working thru account set up					
	1	ı	<u> </u>	1	l .	1						1

4.06	ALM Admin Users	Н	# O&M Team accounts provisioned/#	Henry Wu	Angel Garav	7/30 Provisioned 2 or 2 > finished 7/28 Follow up	100%	08/21/20	04/15/20	Go	
	Provisioned (Lead: Cody		total needed	, .	0 ,	w/ Daymon to see if he has complete list (total			, ,		
	and Backup: Rose)					number)					
4.07	ALM End Users Provisioned	Н	# end user accounts provisioned/#	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/21/20	08/07/20	Go	
			total needed			8/6 7 People from UAT to be de-provisioned, one					
						person to be added; 8/4 Updated list provided;					
						not exactly same as UAT list;					
						7/30 Agency to provide confirmation end uses					
						provisioned 7/28 Angel provide total number and					
						list					
4.08	ALM Break Glass Users	М	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	Provisioned		100% documented	, .	0 ,	8/6 In progress; 8/4 Create user id; document to		, .	,		
						be kept both on ACN and AHCA sides; 8/3 Henry					
						working thru account set up					
4.09	ESB Admin Users	Н	# O&M Team accounts provisioned/#	Henry Wu	Angel Garay	7/30 Provisioned 2 or 2 > finished 7/28 Follow up	100%	08/21/20	06/24/20	Go	
	Provisioned (Lead: Frank		total needed *as evidenced in	,	,	w/ Daymon to see if he has complete list (total					
	and Backup: Chandra)		Staffing List			number)					
4.10	ESB Break Glass Users	М	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	Provisioned		100% documented	,	,	8/6 In progress; 8/4 Create user id; document to					
						be kept both on ACN and AHCA sides; 8/3 Henry					
						working thru account set up					
4.11	MFT Admin Users	Н	# O&M Team accounts provisioned/#	Henry Wu	Angel Garav	7/30 Provisioned 2 or 2 > finished 7/28 Follow up	100%	08/21/20	06/24/20	Go	
	Provisioned (Lead: Frank		total needed *as evidenced in	, .	0 ,	w/ Daymon to see if he has complete list (total		, .	,		
	and Backup: Chandra)		Staffing List			number)					
4.12	MFT Break Glass Users	М	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	Provisioned		100% documented	,		8/6 In progress; 8/4 Create user id; document to		,,	55,51,25		
						be kept both on ACN and AHCA sides; 8/3 Henry					
						working thru account set up					
4.13	BRE Admin Users	н	# O&M Team accounts provisioned/#	Henry Wu	Angel Garay	7/30 Provisioned 2 or 2 > finished 7/28 Follow up	100%	08/21/20	06/24/20	Go	
20	Provisioned (Lead: Frank	''	total needed *as evidenced in	,	, inger cara,	w/ Daymon to see if he has complete list (total	10070	00,21,20	00,2 1,20	00	
	and Backup: Chandra)		Staffing List			number)					
4.14	BRE Break Glass Users	М	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	Provisioned		100% documented	,	, inger cara,	8/6 In Progress; 8/4 Create user id; document to		,,	55,51,25		
	. rovisioned		20070 40041110111004			be kept both on ACN and AHCA sides; 8/3 Henry					
					ĺ	working thru account set up					
4.15	Service Registry Admin	Н	# O&M Team accounts provisioned/#	Henry Wu	Angel Garay	7/30 Provisioned 2 or 2 > finished 7/28 Follow up	100%	08/21/20	06/24/20	Go	
	Users Provisioned (Lead:	["	total needed *as evidenced in the	,		w/ Daymon to see if he has complete list (total		, -,	, .,==		
	Frank and Backup:		Staffing List		ĺ	number)					
	Chandra)		J		ĺ	,					
4.16	Service Registry Break	Н	50% user provisioned	Henry Wu	Angel Garay	8/11 - Completed as of 8/7	100%	08/11/20	08/07/20	Go	
	Glass Users Provisioned		100% documented		-	8/6 In progress; 8/4 Create user id; document to					
						be kept both on ACN and AHCA sides; 8/3 Henry					
					ĺ	working thru account set up					
4.17	UAT test Users De-	Н	# de-provisioned/# total UAT Test	Henry Wu	Angel Garay	8/11 - Completed as of 8/7; users who need to	100%	08/07/20	08/07/20	Go	
	provisioned		users		1	continue to have access were not deprovisioned -					
					1	only users who were created just for UAT; 8/4					
					1	Expect activity to occur over weekend; 7/30					
					ĺ	Want to complete UAT exit mtg and have a few					
					ĺ	days before start this task					
	1			<u> </u>	1	aaya actore atare tina taak	l				

4.18	UAT Firewall for Testing Closed		Н	50% IS/IP firewall closed; 100% Agency firewall closed	Henry Wu	Angel Garay	8/12 Angel gave a go by email with a note"rec'd confirm that Network Engineer (Michael Tatum) will be closing UAT FW IPs today"; 8/11 Michael to email Angel to confirm Agency FW closed; ISIP FW closed; need to confirm Agency FW; Henry sent email to Michael to close; 8/6 Collecting open rules to send to FW team to close; 8/4 Expect activity to occur over weekend; 7/30 Want to complete UAT exit mtg and have a few days before start this task	100%	08/07/20	08/12/20	Go	
5	Training and OCM Owner =	Brittney Mou	lton and Ja	ay Linton				90%		C	onditional G	io
5.01	ALM Material Development Complete and Approved	WS-15(A): Training Plan	М	•25% Training Material Scoped •50% Training Material Drafted and Submitted for Approval •75% Content Approved •100% Content Delivered/or Planned delivery Date Confirmed	Brittney Moulton	Angel Garay	8/18 re-submitted to Agency and awaiting approval; 8/11 Updates to 3 IS/IP ALM trainings have been requested by SEAS. 1 re-submitted 8/10 and meeting to occur 8/12/2020 for other two. 11 trainings	50%	06/01/20	08/11/20	Go	Approvals to be received after but all submissions complete
5.02	ALM Training Participants Identified	WS-15(A): Training Plan	М	List of ALM training participants identified and provided to the IS/IP Vendor	Brittney Moulton	Angel Garay	Training participants provided	100%	06/01/20	05/22/20	Go	
5.03	ALM Training Conducted	WS-15(A): Training Plan	М	•25% Training Materials Approved •50% Training Attendees Identified •75% Agency Approval of Training Communication •100% Training Invitation Sent	Brittney Moulton	Angel Garay	Training conducted on 6/3	100%	06/15/20	06/03/20	Go	
5.04	ALM Training Submitted to LMS (If applicable)	WS-15(A): Training Plan	L	50% = Half of materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator	Brittney Moulton	Arabella Reeves	8/11 Updates to 3 IS/IP ALM trainings have been requested by SEAS. 1 re-submitted 8/10 and meeting to occur 8/12/2020 for other two.; 8/5 - received comments will remediate and review with agency	50%	08/11/20	08/11/20	Go	Approvals to be received after but all submissions complete
5.05	ESB Material Development Complete and Approved	WS-15(A): Training Plan	М	•25% Training Material Scoped •50% Training Material Drafted and Submitted for Approval •75% Content Approved •100% Content Delivered/or Planned delivery Date Confirmed	Brittney Moulton	Angel Garay	2 ESB self-study materials were submitted to the LMS Administrator	100%	06/29/20	07/16/20	Go	
5.06	ESB Training Participants Identified	WS-15(A): Training Plan	М	List of ESB training participants identified and provided to the IS/IP Vendor	Brittney Moulton	Angel Garay	Participants identified as of 7/16	100%	07/16/20	07/16/20	Go	
5.07	ESB Training Conducted	WS-15(A): Training Plan	М	•25% Training Materials Approved •50% Training Attendees Identified •75% Agency Approval of Training Communication •100% Training Invitation Sent	Brittney Moulton	Angel Garay	8/11 All documents are self study and have been provided and approved by the agency -materials were submitted on 8/5	100%	08/11/20	08/05/20	Go	
5.08	ESB Training Submitted to LMS (If applicable)		L	50% = Half of materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator	Brittney Moulton	Angel Garay	2 ESB self-study materials were submitted to the LMS Administrator	100%	08/11/20	08/05/20	Go	
5.09	MFT Material Development Complete and Approved	Training Plan	М	3 MFT materials completed and approved	Brittney Moulton	Angel Garay	8/11 Live sessions scheduled to complete on 8/18; Implementation plan tracks completion of all trainings	100%	07/01/20	07/16/20	Go	
5.10	MFT Training Participants Identified	WS-15(A): Training Plan	М	List of MFT training participants identified and provided to the IS/IP Vendor	Brittney Moulton	Angel Garay	Training participants provided	100%	07/16/20	07/16/20	Go	

Training Path Anti-Procession of Training Amounts Anti-Processio	5.11	MFT Training Conducted	WS-15(A):	M	•25% Training Materials Approved	Brittney	Angel Garay	8/18 Live session is now complete;	100%	08/11/20	08/11/20	Go	1
22	J.11	IVII I Training Conducted	` '	IVI		1	Aliger Garay	· ·	10070	00/11/20	00/11/20	do	
MFT Training Submitted to Low Services and Complete Approach Services Approved Francisco and Design Services Approved Francisco and Des					_								
2													
Description of the complete					•100% Training Invitation Sent								
See State Section Registery Training Flat See State	5.12	MFT Training Submitted to		L	50% = Half of materials sent to AHCA	Brittney	Angel Garay	8/11 2 of 4 MFT training materials submitted.	50%	08/19/20	08/11/20	Go	Live sessions to complete 8/18
Service Registery Material Service Registery Vinitering Service Registery Vinitery Submitted to the U.S.S. Administrator 100 Service Registery Vinitery Submitted to Service Registery vinitery Submitted to Service Registery self-duction services and approved Applications Applications Service Registery Vinitery Submitted to Service Registery self-duction services and approved Applications Applicat		LMS (If applicable)				Moulton							
3								remaining					8/21
Complete and Approved ABILET raining Participants Service Registry Meternal ASSISTANCE Registry Training Communication - 1005 Framing Submitted to MS-15(A): LISTANCE REGISTRY Training ASSISTANCE Registry Training Communication - 1005 Framing Submitted and provided of Training Submitted and provided of Training Plan ASSISTANCE Registry Training ASSISTANCE Registry Training ASSISTANCE Registry Training ASSISTANCE Registry Training Communication - 1005 Framing Submitted and Submitted Assistance Assis													
Service Registry Training Plan Months Mont	5.13	· ·		M	-		Angel Garay	Material complete and approved	100%	07/09/20	07/16/20	Go	
Identified Training Plan Vendor of the Wilder and provided to the IS/IP Vendor vendor		Complete and Approved	Training Plan		approved	Moulton							
Identified Training Plan Vendor of the Wilder and provided to the IS/IP Vendor vendor	Г 1 4	DDC Training Darkiningsto	MC 15/A).		List of DDF training portising at	Duithan	Annal Care	Training postinings to available	1000/	07/16/20	07/10/20	C	
Set Training Conducted W-3-15/A Training Plan Set Training Materials Approved Set Training Materials Set	5.14	- ,	٠, ,	IVI			Angel Garay	Training participants provided	100%	07/16/20	07/16/20	GO	
Service Registry Training Service Registry Service Regis		identified	Training Plan			Moulton							
Training Plan Solid Training Attendees Identified Solid Activities Solid Activiti	5.15	RRF Training Conducted	\MS_15/Δ\·	M		Brittney	Angel Garay	Live sessions scheduled to complete on 8/14	100%	08/11/20	08/11/20	Go	
Page	5.15	DILE Training Conducted		IVI			Aliger daray	Live sessions scheduled to complete on 6/14	10070	00/11/20	08/11/20	GU	
Communication Communicatio			Training Flair		_	Wioditon							
Service Registry Training Plan Conducted Training Plan Conducted Training Plan Conducted Training Plan Conducted Conduct													
MB: Training Submitted to WS-15(A): US-5(A): US													
100% = All materials sent to AHCA 8/11 2 of 3 88E training marterials submitted. Recording on the 8/14/2001 training Recording of the 8/14/2001 training Recording R	5.16	BRE Training Submitted to	WS-15(A):	L		Brittney	Angel Garay	8/17 - Live session completed on 8/14. Need to	50%	08/11/20	08/11/20	Go	Live session to complete 8/14
Ms Administrator Recording of the live 8/14/2020 training remaining Recording of the live 8/14/2020 training Recording of the live 8/14/2020 train		LMS (If applicable)	Training Plan		LMS Administrator	Moulton	,	complete recording and then send to Admin.					All recording will be completed by
Service Registry Material Approved 100%					100% = All materials sent to AHCA			8/11 2 of 3 BRE training materials submitted.					8/21
17 Service Registry Material MS - 15/A . Material completed and approved 100% 100					LMS Administrator			Recording of the live 8/14/2020 training					
Development Complete Training Plan and Approved and Approved Bit Service Registry Training W5-15(A): Training Plan Vendor Conducted Training Plan Conducted Training Plan Vendor Conducted Training Plan V5-15(A): V5-15								remaining					
March Marc	5.17	· ,	WS-15(A):	M	2 SR materials completed and	Brittney	Angel Garay	Material complete and approved	100%	07/02/20	07/16/20	Go	
Bit Service Registry Training Participants			Training Plan		approved	Moulton							
Participants Identified Training Plan Under Under 1979 Moulton Vendor Ve													
Service Registry Training WS-15[A]:	5.18		٠, ,	M			Angel Garay	Training participants provided	100%	07/16/20	07/16/20	Go	
Service Registry Training Conducted Training Plan Ms-15(A): Training Attendess Identified +5% Agency Approval of Training Communication -100% Training Plan Ms-15(A): Agency Approval of Training Plan -100% Administrator -100% All materials sent to AHCA LMS Administrator -100% All materia		Participants Identified	Training Plan			Moulton							
Conducted Training Plan	5.19	Candaa Daalatuu Tuolalaa	MC 15/A).			Duithan	Annal Care	Faur Camina Dogistary self study materials were	1000/	00/11/20	00/05/20	C	
20 Service Registry Training Submitted to LMS (if applicable) 10 Service Registry Training WS-15(A): Training Plan Submitted to LMS (if applicable) 10 Communication Administrator 10 Soff = Half of materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = 08/11/20 08/05/20 Go 100% = 08/11/20 08/05/	5.19		` '	IVI			Angel Garay	- · · · · · · · · · · · · · · · · · · ·	100%	08/11/20	08/05/20	GO	
Communication 100% Training Invitation Sent 100% Training Invitation Sent 100% Training Invitation Sent 100% Training Invitation Sent 100% Training Plan 100% Falf of materials sent to AHCA 100% Falf of mate		Conducted	Trailing Flair		_	Widuiton		Submitted to the Livis Administrator					
Service Registry Training WS-15(A): L SO% = Half of materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% = All materials sent to AHCA LMS Administrator 100% 100% = All materials sent to AHCA LMS Administrator 100% 10													
Service Registry Training Submitted to LMS (if applicable) Service Registry Training Plan applicable Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials were submitted to the LMS Administrator Service Registry Self-study materials sent to AHCA N/A													
Submitted to LMS (if applicable) In applicable Training Plan LMS Administrator LMS Administrator LMS Administrator Submitted to the LMS Administrato	5.20	Service Registry Training	WS-15(A):	L		Brittnev	Angel Garay	8/11 4 Service Registry self-study materials were	100%	08/11/20	08/05/20	Go	
applicable) 100% = All materials sent to AHCA LMS Administrator Brittney Moulton Memo 20 Coordination at Program Level for Workstream A Communication (i.e., execstering committee) 100% = All materials sent to AHCA LMS Administrator Brittney Moulton Arabella-Reeves 8/5 - Discuss deactivation N/A							0 ,			, ,	, ,		
LMS Administrator LMS Administrator Brittney-Moulton Arabella Reeves Arabella Reeves B/5 - Discuss deactivation N/A		,											
and Approved > Decision Memo 22 Coordination at Program Level for Workstream A Communication (i.e., execsteering committee) 23 Process & Policy-Documentation 24 Process & Policy-Documentation 25 Process & Policy-Documentation 26 Process & Policy-Documentation 27 Process & Policy-Documentation 28 Process & Policy-Documentation 29 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 21 Process & Policy-Documentation 22 Process & Policy-Documentation 23 Process & Policy-Documentation 24 Process & Policy-Documentation 25 Process & Policy-Documentation 26 Process & Policy-Documentation 27 Process & Policy-Documentation 28 Process & Policy-Documentation 29 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 21 Process & Policy-Documentation 22 Process & Policy-Documentation 23 Process & Policy-Documentation 24 Process & Policy-Documentation 25 Process & Policy-Documentation 26 Process & Policy-Documentation 27 Process & Policy-Documentation 28 Process & Policy-Documentation 28 Process & Policy-Documentation 29 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 21 Process & Policy-Documentation 22 Process & Policy-Documentation 23 Process & Policy-Documentation 24 Process & Policy-Documentation 25 Process & Policy-Documentation 26 Process & Policy-Documentation 27 Process & Policy-Documentation 28 Process & Policy-Documentation 29 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 20 Process & Policy-Documentation 21 Process & Policy-Documentation 22 Process & Policy-Documentation 23 Process & Policy-Documentation 24 Process & Policy-Documentation 25 Process & Policy-Documentation 26 Process & Policy-Documentation 27 Process & Policy-Documentation 28 Process & Policy-Documentation 28 Process & Policy-Documentat		· · · · ·											
Memo Coordination at Program Level for Workstream A. Communication (i.e., exec- steering committee) Brittney Moulton Brittney Arabella Reeves 8/6 Discussed in checklist mtg - Jay has sent email about decision memo to be written up for ESC - 8/5 - Discuss deactivation any communications /emails/coordination for informing stakeholders Brittney Moulton Brittney Moulton Brittney Moulton Brittney Moulton Angel Garay Moulton N/A Go N/A For N/A N/A N/A N/A N/A N/A N/A N/A	5.21	'	WS-18A	M		Brittney-	Arabella Reeves	8/5 - Discuss deactivation			N/A	N/A	N/A
Coordination at Program Level for Workstream A Communication (i.e., exec- steering committee) Example 1 Arabella Reeves Moulton Brittney Moulton Angel Garay Angel Garay Brittney Moulton Brittney Moulton Angel Garay Brittney Moulton Brittney Moulton Angel Garay Brittney Moulton Brittney Moulton Angel Garay Angel Garay Brittney Moulton Brittney Moulton Brittney Moulton Angel Garay Angel Garay Brittney Moulton Brittney Moulton Brittney Moulton Angel Garay Angel Garay Angel Garay Brittney Moulton Brittney Moulton Angel Garay Angel		and Approved > Decision				Moulton	1						
Level for Workstream A Communication (i.e., exec- steering committee) Level for Workstream A Communication (i.e., exec- steering committee) Level for Workstream A Communication (i.e., exec- steering committee) Level for Workstream A Communication (i.e., exec- steering committee) Level for Workstream A Sys - Discuss deactivation any communications /emails/coordination for informing stakeholders N/A Angel Garay Moulton N/A Go N/A N/A Go N/A N/A Frittney- Moulton N/A Go N/A Poecumentation N/A Go N/A Process & Policy- Documentation N/A Go N/A Procedures - 50% identify the named resources - 100% creation and modification of policies and procedures (if- applicable)													
Communication (i.e., exected steering committee) Process & Policy	5.22			M		1	Arabella Reeves				N/A	N/A	N/A
steering committee) Steering committee Steerin						Moulton	1						
Informing stakeholders Inform								1 .					
Process & Policy Documentation L *25% identify policies and procedures -50% identify the named resources -100% creation and modification of policies and procedures (if applicable) Rittney Moulton Shittney Mo		steering committee)					1	· ·					
Documentation procedures -50% identify the named resources -100% creation and modification of policies and procedures (if applicable) here; Confirm with Angel if this is a post production task based on it being in the OPs schedule with a target completion date post production								Informing stakeholders					
Documentation procedures -50% identify the named resources -100% creation and modification of policies and procedures (if applicable) here; Confirm with Angel if this is a post production task based on it being in the OPs schedule with a target completion date post production	5.23	Process & Policy		L	• 25% identify policies and	Brittnov	Angel Garay	8/11 Task exists in the One Schedule so removing			N/A	Go	N/A
*50% identify the named resources *100% creation and modification of policies and procedures (if applicable) production task based on it being in the OPs schedule with a target completion date post production	J.23			=	7 '	1	, anger Garay				14/14	GU	14/74
*-100% creation and modification of policies and procedures (if applicable) schedule with a target completion date post production		Bocamentation			l.	THOUITON							
policies and procedures (if applicable) production					1		1						
applicable)													
					Tr.								
6 Post Implementation Maintenance and Support Readiness Owner = Daymon Jensen and Brian Wilson 100% Go							<u> </u>						<u> </u>
	6	Post Implementation Maint	tenance and S	upport Rea	adiness Owner = Daymon Jensen and	Brian Wilso	n		100%			Go	

5.01	Tier 3 Resources Identified	WS-16(A)	н	■ 25% identified by 7/10/20	Daymon	Angel Garay	Provide a list of Tier 3 resources and are available	100%	08/07/20	08/07/20	Go	
5.01	riei 3 kesources identined	W3-10(A)	""	• 50% identified by 7/24/20	Jensen	Aliger Garay	on the Staffing List on Agency SharePoint site	100%	08/07/20	08/07/20	do	
				• 75% identified by 7/24/20	Jensen		on the stanning List on Agency Sharer onteste					
				• 100% identified by 8/7/20								
5.02	Tier 3 Resources Mobilized	WS-16(A)	Н	• 25% mobilized by 7/31/20	Daymon	Angel Garay	Mobilized means that the resources have been	100%	08/21/20	08/07/20	Go	
		. ,		■ 50% mobilized by 8/7/20	Jensen	,	onboarded and access has been granted					
				• 75% mobilized by 8/14/20			How do we provide evidence that the individuals					
				■ 100% mobilized by 8/21/20			have access to IS/IP					
5.03	Tier 1 Help Desk Informed	WS-16(A)	H	100% if Help Desk is informed of	Daymon-	Angel Garay	8/11 Move task to Implementation plan for		08/21/20	N/A	N/A	N/A
				Help Desk Escalation plan by	Jensen		tracking; Shawn Harvey (Help Desk Manager) >					
				8/21/20.			deactivate in PRR					
5.04	Tier 1 Help Desk Escalation	WS-16(A)	Н	• 25% drafted by 7/31/20	Daymon	Angel Garay	8/13 Angel to follow up & review w/ Brian & send	100%	08/14/20	08/13/20	Go	
	Plan Created			■ 50% reviewed by 8/7/20	Jensen		back to Daymon today;					
				■ 75% updates by 8/11/20			8/5 Draft email sent to Agency for review					
				 100% finalized by 8/14/20 			8/4 Draft going to Angel this week for review;					
							(ALM) Log a ticket, reach out to Tier 2. This will be					
							a email template that will be provided to the Help					
							Desk that they will use when need to escalate to					
							Tier 2					
5.05	Tier 2 Resource Identified	WS-16(A)	Н	100% if Resource identified by 8/01/20	Daymon Jensen	Angel Garay	Tier 2 resource identified	100%	08/01/20	07/21/20	Go	
5.06	Tier 2 Resource Mobilized	WS-16(A)	Н	100% if Resource mobilized by	Daymon	Angel Garay	8/11 - Fausto is onboard	100%	08/14/20	08/11/20	Go	
				8/14/20	Jensen		8/5 Background check complete, access					
							requested					
							8/4 Background checks in progress;					
							Mobilization will include access to Agency					
							SharePoint and necessary access to IS/IP					
5.07	Support Staff Contact and		Н	 25% identify individuals 	Elizabeth	Angel Garay	8/14 Reviewed with Angel on 8/14	100%	08/21/20	08/07/20	Go	
	On-call Lists Created			 50% review list of individuals 	D'Wolf		8/13 Daymon to submit to Angel for evidence;					
				 75% add office/cell number/email 			8/6 On Call for ALM will be Rose Zhan and					
				100% finalize contact list			secondary will be Fausto Lee. On call for O&M					
							will be Fausto Lee and escalation for both will be					
							Daymon Jensen					
5.08	On-call Expectations and		Н	• 25% drafted by 8/7/20	Elizabeth	Angel Garay	8/14 Reviewed with Angel on 8/14	100%	08/20/20	08/07/20	Go	
	Escalation Process in Place			• 50% reviewed by 8/11/20	D'Wolf		8/13 Daymon to submit to Angel for evidence;					
				• 75% updates by 8/14/20			8/6 On Call for ALM will be Rose Zhan and					
				■ 100% finalized by 8/20/20			secondary will be Fausto Lee. On call for O&M					
							will be Fausto Lee and escalation for both ALM					
7	Operational Readiness Ow	nor = Liz D'Me	olf and Ange	ol Caray		<u>l</u>	and O&M will be Daymon Jensen	100%		l l	Go	L
	Operational Readiness Ow	1161 - LIZ D WC	H H	30% = ORR criteria defined	Elizabeth	Angel Garay	8/12 ORR test results documented in the	100%	08/14/20	08/12/20	Go	
7.01	Review Complete		'''	60% = ORR test executed	D'Wolf	, anger Garay	Operational Readiness Walkthrough deck and	10070	30/14/20	56/12/20	GU	
	neview complete			100% = ORR test results documented	VVOII		Mtg held with Stakeholders; 8/11 Mtg planned					
				Jan est results documented			for tomorrow to complete; 8/5 Draft of					
							Operational Review deck started based on old					
							CMS & TRB Operational Readiness decks					
7.02	Production Readiness		Н	50% = Production Readiness Deck	Elizabeth	Angel Garay	8/14 Reviewed with Angel on 8/14	100%	08/18/20	08/12/20	Go	
	Stage Gate Review			completed	D'Wolf]	8/13 Deck to be reviewed with Angel, meeting is		, .	. , -		
	Preparation			100% = Production Readiness Stage			scheduled; 8/12 - Production Readiness Stage					
				Gate Review scheduled		1	Gate Review Scheduled and Deck Drafted					
8	Final Sign Off Owner = Tra	and Full at a set a se	-d C44 14/-		•	•		100%	•		Go	•

0 01	Go No-Go Criteria defined		н	Go or No-Go criteria defined for each	Tracu	Angel Garay	8/12 email to Angel for Go decision;	100%	07/30/20	08/05/20	Go	
8.01	Go No-Go Criteria defined		п		Feliciani	Angel Garay	Status: 8 of 8	100%	07/30/20	08/05/20	GO	
				discipline # defined of total	Feliciani		General Readiness -> all criteria defined					
				# defined of total								
							Technical Infrastructure -> all criteria defined					
							Testing -> all criteria defined					
							User Provisioning -> all criteria defined					
							Training & OCM -> all criteria defined					
							Post Implementation Maintenance & Support					
							Readiness -> all criteria defined					
							Operational Readiness -> all criteria defined					
							Final Sign Off -> all criteria defined					
8.02	Go No-Go Criteria		Н	Go or No-Go criteria approved for	Tracy	Angel Garay	8/12 email to Angel for Go decision;	100%	07/30/20	08/05/20	Go	
	Approved			each discipline	Feliciani		Status: 8 of 8					
				# confirmed of total			General Readiness -> all criteria approved					
							Technical Infrastructure -> all criteria approved					
							Testing -> all criteria approved					
							User Provisioning -> all criteria approved					
							Training & OCM -> all criteria approved					
							Post Implementation Maintenance & Support					
							Readiness -> all criteria approved					
							Operational Readiness -> all criteria approved					
							Final Sign Off -> all criteria approved					
8.03	Signoff Obtained from Key	WS-17A	Н	Lines above is either Yes or	Tracy	Scott Ward	8/17 - all areas go or conditional go.	100%	08/20/20	08/17/20	Go	
	Go or No-Go Decision			Conditional Yes for Go	Feliciani							
	Owners						General Readiness: CONDITIONAL GO					
							Technical Infrastructure: GO					
							Testing: GO					
							User Provisioning: GO					
							Training & OCM: CONDITIONAL GO					
							Post Implementation Maintenance & Support					
							Readiness: GO					
							Operational Readiness: GO					
							Specialistial Reduniess.					
8.04	Stage Gate Review	WS-17A	Н	Production Readiness Deck reviewed	Tracy	Scott Ward	8/17 - Conducted meeting on 8/17 and received	100%	08/20/20	08/17/20	Go	
	Conducted				Feliciani		go from Go/No-Go Owner					
							8/11 - Mtg scheduled for 8/17					