

Plan Review Timelines

It is our goal to complete the review of each submission in a little time as needed to perform a thorough inspection of the plans and properly cite all deficiencies observed. Reviews are subject to a 60-day deadline for the official response, but in most cases a response should be received sooner.

Stand-Up Reviews:

Depending on the volume of requests, it may be necessary to schedule an appointment week or even several months ahead of time. After the conclusion of the stand-up review, the response letter should be received within two weeks.

Limited Early Construction Request:

When all required documents are submitted (signed and sealed) and all prerequisite approvals are granted (Stage II approval and CON), the review should be completed within two weeks. Failure to submit the required documents or submitting too much can result in delays.

All Other Plan Reviews:

The review of all other plans is conducted on a first received – first reviewed basis with a deadline of 60 days for the official response. The typical response time is around 45 days, but that the actual response will vary with the volume of submissions and the number vacancies.