

Cursory Reviews (Desk Reviews)

Some small projects such as interior finish upgrades and preventive maintenance do not require submission to the Agency for comprehensive review and approval. The Office of Plans and Construction conducts no-fee cursory reviews to determine if the scope of work involved in these projects will require submission as a reviewable project. All projects submitted for a no-fee cursory review must include a completed Cursory Review Application (CRA) and a detailed description of the proposed construction. Sketch, plans, photographs, or other documentation may be submitted to help illustrate the scope of work and demonstrate code compliance.

A response letter should be received within 2 weeks of the submission advising if the project will require submission for a formal review, may proceed without additional review, or additional information or documentation is needed to make a determination.

The response to the cursory review request will be sent to the person identified as the facility contact in the CRA.

The CRA may found at:

http://ahca.myflorida.com/MCHQ/Plans/pdfs/Cursory_Review_Application.pdf

Please email cursory review requests to opcdeskreview@ahca.myflorida.com.