

**State Consumer Health Information and Policy (SCHIP) Advisory Council  
Meeting Minutes**

**Date: June 20, 2024**

**Time: 10:00 AM to 2:00 PM**

**Location: Florida Center, 2727 Mahan Drive Building 3, Tallahassee, FL 32308**

**Members Present:** Alexis Bakofsky, Joyce Case, Lindy Kennedy, Molly McKinstry, Cindy Meredith, Daniel Pardo, David Shapiro, M.D., Karen L. van Caulil, Ph.D.

**Agency Staff Present:** Jaime Bustos, Dylan Dunlap, Milly Hardin, Adrienne Henderson, Taft Jackson, Pamela King, Crystal Ritter, Sarah Sheppard, Dana Watson

**Interested Parties Present:** Rob Davison, Linda MacDonald, Ashley Tait-Dinger, Brian Delburn, Jennifer Gulick, Julia Smith, Ellen Navarro Anderson, Karleisha Hankey, Aleskia Fernandez, Hector Feliciano, Mary Thomas, Cynthia Henderson, Christina Samper, Shelley Mannino, Alecia Collins, Seann Frazier, Michelle Beekman, Jason Hand, Lisa Rawlins, Bruce Culpepper

**Meeting Materials:** [State Consumer Health Information and Policy Advisory Council \(myflorida.com\)](https://myflorida.com)

**Welcome & Roll Call:** Karen van Caulil called the meeting to order at 10:02 am, and announced the meeting was being recorded.

Before roll call was taken, Dr. van Caulil read the mission statement: *The mission of this advisory council is to assist the Agency in reviewing the comprehensive health information system, including the identification, collection, standardization, sharing, and coordination of health-related data among federal, state, local, and private entities, to recommend improvements for purposes of public health, policy analysis, health information exchange, and transparency of consumer health information.*

Dr. van Caulil asked that staff provide information about the HIE procurement. Pamela King advised that the Health Information Exchange (HIE) invitation to negotiate (ITN) was posted on Monday, May 6, 2024, and the Agency released ACA ITN 012-23-24, Statewide Health Information Exchange Service in the Vendor Information Portal. Therefore, we are now in a statutory blackout period for this ITN. Section 287.057.25, F.S. prohibits any person from contacting an employee of the executive or legislative branches until 72 hours after the posting of an award from the solicitation. Any communication by or on behalf of a potential respondent during this period is strictly prohibited to the procurement officer as provided in the ITN. The procurement officer for this ITN is Weston McCain.

Dr. van Caulil welcomed Daniel Pardo from the Executive Office of the Governor as the new SCHIP member and asked him to do a quick introduction. Mr. Pardo shared that he is currently the Policy Director for the Governor and has been serving in that role for about two years. He stated he was previously an attorney for the Governor.

Dr. van Caulil asked that each member of the Council introduce themselves. After introductions, Pamela King noted that a quorum was met, and roll was taken during introductions. She highlighted that Diane Godfrey, Jarrod Fowler, Dennis Hollingsworth, and Andrew Weatherill were the only members unable to attend.

**Review and Approve Meeting Minutes:** Dr. van Caulil asked the Council if they had a chance to review the meeting minutes; all members agreed they had a chance to review the minutes. Lindy Kennedy moved to approve the meetings minutes as submitted. The motion was seconded by Dr. David Shapiro and carried unanimously.

**Previous Actions Item Review and Status Updates:** Pamela King reviewed the action items and gave updates.

<b>Provide a summary of legislation impacting the Agency</b> – This summary will be provided at the next meeting of the Council since legislation can still be vetoed or will not become effective until July 1, 2024.
<b>Provide a list of connected ENS facilities to the members</b> – Completed
<b>Add reminder to FHF for consumers to see if their insurance plans participate with certain providers or organizations</b> – This verbiage has been added to future updates.
<b>Add an item on the regular Agenda for Retreat Discussion Items</b> – Added to June Agenda
<b>Notify the Council members when the Florida HIE’s ITN has been released</b> – Completed March 2024.
<b>Have a presentation on the timeline for research data being available on the transparency sites at the next meeting</b> – On June Agenda.
<b>Share the slide deck on federal policy updates</b> – Completed March 2024
<b>Provide a matrix of the Council responsibilities and any programs with contracts associated with those responsibilities at the June meeting.</b> – On June Agenda
<b>Schedule premeeting calls with members before scheduling an overview of the new transparency websites for them and their constituencies.</b> In progress.
<b>The Council requested they receive materials two weeks prior to the meetings.</b> – Plan to have out by June 6

**Provide information on how FHF system determines where facilities are located in relation to the person looking for facilities near them.** On June Agenda.

**Get Hope Florida marketing materials to share with the council members.** – Completed March 2024.

**Agency Update:** Jaime Bustos gave Agency updates.

**Department of Education Resiliency Initiatives:** This topic will move to the next meeting. The presenter is out due to unforeseen circumstances.

**HIECC Report:** Dr. van Caulil asked Craig Dalton to give the Health Information Exchange Coordinating Committee (HIECC) update.

Mr. Dalton shared that the HIECC met on May 8, 2024. The Agency provided an overview of the Trusted Exchange Framework & Common Agreement (TEFCA) and changes to 42 CFR Part 2. The Committee discussed the impact that the changes to 42 CFR make substance use data exchange policy more similar to HIPAA standards and the impact these changes could have on data exchange both for the state and nationally, including the potential need to modify the ENS agreement to allow for sharing of substance use data in the future.

There was conversation around multiple topics including paramedicine, E-PLUS, and if there is any potential for sharing deidentified data for research. These topics will be discussed in more detail at future meetings of the Committee.

The next meeting of the HIECC is scheduled for August 8, 2024, from 1-3 p.m.

**Approval of new HIECC member:** Mr. Dalton noted that there was one new HIECC member up for the Advisory Council approval, Mr. Andrew Chang. After brief discussion about Mr. Chang's representations of Accountable Care Organizations, Mr. Kennedy moved to approve the nominee. The motion was seconded by Dr. Shapiro and carried unanimously.

**Florida Center Updates:** Jaime Bustos

**Office of Data Dissemination and Transparency - Patricia Vidal, Administrator**

- **FloridaHealthFinder (FHF) Website Updates:**
  - FHF Refactoring Phase II is ongoing. The website is currently undergoing changes to the search and filtering functions to improve the user experience.
  - Updated versions of the Health Illustrated Encyclopedia, Symptom/Health Navigator, and Wellness Tools have been added to the Health Care Education mega-menu tab.
- **FloridaHealthPriceFinder Website:**
  - The annual onboarding process of the 2023 health care claims data has kicked off.
- **MyFloridaRx Website:**

- Information related to SB 1550 will be added soon.
- **Transparency Initiative:**
  - *'Marketing and Outreach'* (coming soon)

**Office of Data Collection and Quality Assurance - Nancy Tamariz, Administrator**

- **Blood Clot and Pulmonary Embolism Policy (BCPEP) Workgroup**
  - The group has had 3 meetings, February 21, April 17, and May 29. Members will also meet monthly, if necessary, until December. The workgroup is making progress toward their goals and final report recommendations.
- **Discharge Data Reporting**
  - Q4 2023 data certification date was May 31, 2024. This date marks the closure of the Florida Discharge Data Collection (FDDC) tool's first year in operation.

**Office of Health Information and Exchange – Pamela King, Administrator**

- **Health Information Exchange (HIE):**
  - The HIE contract with the current HIE vendor was extended until September 2025.
  - As mentioned previously, the HIE ITN has been posted. Responses to the ITN were due by June 17. As a reminder, the blackout period for this procurement is currently in effect.
  - The team is currently working on the Center for Medicaid and Medicare Services (CMS) grant funding request that will help support the E-PLUS system and the Florida Department of Health's (Florida Health) HIE system.
  - The team is working with Florida Health to update our Memorandum of Understanding to provide funds for their HIE system.
- **E-PLUS Program**
  - Two law enforcement agencies have been onboarded since the start of Q2: Pembroke Pines Police Department and Charlotte County Sheriff's Office. Orange County Sheriff's Office is in the pipeline.
  - Flagler County Health Department has access to E-PLUS, making that 46 out of 67 county health departments that have access to E-PLUS. Manatee County Health Department is in the pipeline.
  - Hospital Evacuation Drill is postponed to Q1 2025 due to time limitations.
  - 2024 Data Source Assessment was conducted by Point Click Care and E-PLUS was reconfigured to query all data sources in FL, AL, and GA.
  - E-PLUS Team hosted a booth at the Governor's Hurricane Conference.
  - The June E-PLUS release will include a reorganization of the Missing Person's Report, ability to delete end users, filtering of change ADTs for Missing Persons Reporting, and migration of platform to DataDog and Cloudwatch for improved system monitoring.
- **Patient Safety Culture Survey Program**

- The Agency’s Patient Safety Culture Survey (PSCS) implementation is on schedule. The Agency is preparing for the inaugural PSCS data reporting period, June 1 through August 31, 2025. The system is regularly tested and the PSCS website is updated regularly with upcoming education sessions and the latest notifications from the Agency. FAQs continue to be updated regularly.
- The Agency works with Florida hospitals and ambulatory surgical centers (ASCs), their respective associations, and all interested parties to provide ongoing education sessions regarding the PSCS administration procedure and Agency expectations. The next education session is scheduled for July 25, 2024.
- The PSCS Team continues to be proactive in solution-based planning for potential disruptions in system functionality or use of the PSCS system. The Agency will identify areas of necessary improvement and reconfiguration after the initial 2025 surveying and reporting cycle.

**Additional Update** – Molly McKinstry gave an update from the Department of Children and Families. She specifically noted the work DCF was doing to automate the Baker Act reporting process. She also noted the work they were doing to improve data available to consumers related to opioid addiction, including increased data sources and links to substance use disorder facilities.

**Presentation on Florida Health Finder Data Availability:** Jaime Bustos shared information on the data available via the transparency websites, which included the collection frequency, legal authority to collect, data availability date, and where the data is published.

**Review of Council Responsibility Matrix:** Milly Hardin provided the review of the Council Responsibility Matrix, which highlighted statutory responsibilities and contracts associated with the work of the Florida Center.

**Public Comments:** Lisa Rawlings thanked the Council for their work. She noted that there were opportunities for the Council to recommend processes to the Agency that may reduce duplicity of data being provided to state agencies.

**Meeting Summary and Next Steps:** Dr. van Caulil reviewed the action items she noted from the meeting discussions.

New Action Items	Owner
<b>Provide Federal regulation slides to members as a reminder of changes that may impact HIE in Florida.</b>	<b>Pamela King</b>
<b>Consider looking into having an environmental scan done to see where the transparency website could potentially be improved</b>	<b>Jaime Bustos</b>
<b>Provide language to the members that they can use for inviting stakeholders to the transparency webinars</b>	<b>Jaime Bustos</b>
<b>Reschedule Department of Education presentation for the next meeting.</b>	<b>Pamela King</b>

<b>Provide the Council with a copy of the new the 42CFR part II language.</b>	<b>Pamela King</b>
<b>Updated Florida Transparency guides with links</b>	<b>Jaime Bustos</b>
<b>Provide Council with a copy of the slides that highlight changes that have been made to the transparency updates.</b>	<b>Jaime Bustos</b>
<b>Add an agenda item to the next meeting for each representative to share how their work supports the Council’s mission and goals.</b>	<b>Pamela King</b>
<b>Send the Council members an invitation to the July Patient Safety Culture Survey education session.</b>	<b>Pamela King</b>
<b>Provide background on the Florida Center aspects at a future meeting.</b>	<b>Pamela King</b>

**Adjourn:**  
 With no further business to discuss, Ms. Kennedy moved to adjourn. With no objections, the Council adjourned at 11:45 am.