

## **Purpose**

The Stakeholder Engagement Plan, details and tracks the stakeholder engagement activities of a given project. The stakeholders identified and confirmed from the FX Program Stakeholder Analysis (i.e. sponsors, leaders & adapters) are the targeted participants of key activities. The Stakeholder Engagement Plan will show when each of the activities are needed, the target audience for each, and the approval status.

## **Considerations**

Stakeholder Engagement activities expand beyond awareness to promote acceptance and adoption. As such activities here focus on stakeholder interaction collaboration, and direct participation leading up to the change go-live.

Work with the Project Manager to include those engagement activities that have dependencies on project activities.

The Stakeholder Engagement Plan, once completed, should be stored in the FX Project Repository for the given project.

Note that the activities herein are examples that should be updated as needed for the given project.

## **Completed By**

This template is completed by the Project OCM Lead

## **Completed When**

This template is completed during the **3. Build OCM Strategy and Plans** phase of the OCM Standards which aligns with FXPLC phase **Initiation, Concept, & Planning**

