OCM_Project_Schedule_Template_001

ID	ℹ	Task Mode	Task Name	Duration
1		⇥	TEMPLATE: OCM Project Schedule 001	0 days
2		⇥	<For integration with DDI Project Schedule>	0 days
3		⇥	<Note: Dates and Durations are illustrative thus must be updated to align with the specific project>	0 days
4		⇥	**Initiation**	**41 days**
5		⇥	**1. Identify the Change**	**9 days**
6		⇥	**Review Project Documentation**	**5 days**
7		⇥	Review Project Charter	5 days
8		⇥	Review PP&A	5 days
9		⇥	Review DMS R&C	5 days
10		📌	Review Procurement/Contract Docs	5 days
11		⇥	**Change Identification Summary**	**4 days**
12		⇥	Determine Change Event	2 days
13		⇥	Determine Change Reason	2 days
14		⇥	Determine Change Type(s)	2 days
15		⇥	Determine Change Scope	2 days
16		⇥	Determine Change Timing	2 days
17		⇥	Draft Change Identification Summary	2 days
18		⇥	**2. Conduct Stakeholder Analysis**	**41 days**
19		⇥	**Stakeholder Analysis**	**41 days**
20		⇥	Review Existing OCM Artifacts and Tools	5 days
21		⇥	Identify Stakeholders	1 day
22		⇥	Draft Heatmap (Change Impact Analysis)	5 days
23		⇥	Interview Stakeholder Leadership	10 days
24		⇥	Build Stakeholder Survey	10 days
25		⇥	Survey Stakeholder Staff	10 days
26		⇥	Determine Stakeholder Readiness	5 days
27		⇥	Determine Change Risk	2 days
28		⇥	Document Stakeholder Analysis	5 days
29		⇥	Initiation Phase Complete	0 days

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ID	ℹ	Task Mode	Task Name	Duration
30		➥	**Planning**	**85 days**
31		➥	**3. Build OCM Strategy & Plans**	**85 days**
32		➥	**OCM Strategy**	**5 days**
33		➥	Determine people change approach	3 days
34		➥	Draft OCM Strategy	2 days
35		➥	**Communications Plan**	**3 days**
36		➥	**Draft Communications Plan**	**3 days**
37		➥	Communications Plan Matrix	3 days
38		➥	**Stakeholder Engagement Plan**	**3 days**
39		➥	Draft Stakeholder Engagement Plan	3 days
40		➥	**Organizational Development Plan**	**3 days**
41		➥	Draft Organizational Development Plan	3 days
42		➥	**Training Plan**	**8 days**
43		➥	**Draft Training Plan**	**8 days**
44		➥	Training Needs Analysis	5 days
45		➥	Training Curriculum	3 days
46		➥	**OCM Project Schedule**	**5 days**
47		➥	Draft OCM Project Schedule	5 days
48		➥	**Customized Readiness Criteria**	**2 days**
49		➥	Establish Readiness Criteria	2 days
50		➥	**OCM Status Report**	**2 days**
51		➥	Draft OCM Status Report	2 days
52		➥	**Deliver OCM Strategy & Plans**	**85 days**
53		➥	Submit Deliverable Expectations Document (DED) to the Agency	1 day
54		➥	Review the DED by the Agency and other Vendors	10 days
55		➥	Remediate the DED Based on the Agency Review	5 days
56		➥	Resubmit DED to the Agency	1 day
57		➥	Review the DED by the Agency and other Vendors	5 days
58		➥	Receive Agency Approval of the DED and Finalize	1 day

ID	ℹ	Task Mode	Task Name	Duration
59		➡	Complete OCM Strategy & Plans Deliverable (includes discussion/review with Sponsor and Team)	5 days
60		➡	Submit the OCM Strategy & Plans Deliverable to the Agency	1 day
61		➡	Review of the OCM Strategy & Plans Deliverable by the Agency and Other Vendors	10 days
62		➡	Remediate the OCM Strategy & Plans Deliverable based on Agency Review	5 days
63		➡	Resubmission of the OCM Strategy & Plans Deliverable to the Agency	1 day
64		➡	Review of the OCM Strategy & Plans Deliverable by the Agency and Other Vendors	5 days
65		➡	Finalization of the OCM Strategy & Plans Deliverable based on Agency Review	5 days
66		➡	Approval of the OCM Strategy & Plans Deliverable by the Agency	1 day
67		➡	Planning Phase Complete	0 days
68		➡	**Execution**	**360 days**
69		➡	**4. Execute OCM Activities**	**360 days**
70		➡	Execute Communications Plan	180 days
71		➡	Execute Stakeholder Engagement Plan	180 days
72		➡	Execute Organizational Development Plan	180 days
73		➡	Execute Training Plan	180 days
74		➡	**Change Impacts List**	**180 days**
75		➡	Capture Change Impacts	180 days
76		➡	Monitor OCM Project Schedule	180 days
77		➡	Update OCM Status	180 days
78		➡	Assess Readiness	180 days
79		➡	Execution Phase Complete	0 days
80		➡	**Close Out**	**80 days**
81		➡	**5. Support Post Implementation**	**60 days**
82		➡	**Monitor Adoption**	**60 days**
83		➡	OCM Status Report	60 days

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ID	ⓘ	Task Mode	Task Name	Duration
84		→	OCM Performance Results	60 days
85		→	Identify & Categorize OCM Issues	60 days
86		→	Execute OCM Resolution Tactics	60 days
87		→	**6. Close**	**20 days**
92		→	Project Complete	0 days

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Start	Finish	Predecessors	Resource Names
Tue 9/13/22	Tue 9/13/22		
Tue 9/13/22	Tue 9/13/22		
Tue 9/13/22	Tue 9/13/22		
Tue 9/13/22	**Tue 11/8/22**		
Tue 9/13/22	**Fri 9/23/22**		
Tue 9/13/22	**Mon 9/19/22**		
Tue 9/13/22	Mon 9/19/22		
Tue 9/13/22	Mon 9/19/22		
Tue 9/13/22	Mon 9/19/22		
Tue 9/13/22	Mon 9/19/22		
Tue 9/20/22	**Fri 9/23/22**		
Tue 9/20/22	Wed 9/21/22	6	
Tue 9/20/22	Wed 9/21/22	6	
Tue 9/20/22	Wed 9/21/22	6	
Tue 9/20/22	Wed 9/21/22	6	
Tue 9/20/22	Wed 9/21/22	6	
Thu 9/22/22	Fri 9/23/22	12,13,14,15,16	
Tue 9/13/22	**Tue 11/8/22**		
Tue 9/13/22	**Tue 11/8/22**		
Tue 9/13/22	Mon 9/19/22		
Tue 9/20/22	Tue 9/20/22	7,20	
Wed 9/21/22	Tue 9/27/22	21	
Wed 9/28/22	Tue 10/11/22	21,22	
Wed 9/28/22	Tue 10/11/22	20,21,22	
Wed 10/12/22	Tue 10/25/22	24	
Wed 10/26/22	Tue 11/1/22	23,25	
Tue 9/20/22	Wed 9/21/22	9	
Wed 11/2/22	Tue 11/8/22	22,23,25,26,27	
Tue 11/8/22	Tue 11/8/22	28	

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Start	Finish	Predecessors	Resource Names
Tue 9/13/22	**Mon 1/9/23**		
Tue 9/13/22	**Mon 1/9/23**		
Wed 11/9/22	**Tue 11/15/22**		
Wed 11/9/22	Fri 11/11/22	17,28	
Mon 11/14/22	Tue 11/15/22	33	
Mon 11/14/22	**Wed 11/16/22**		
Mon 11/14/22	**Wed 11/16/22**		
Mon 11/14/22	Wed 11/16/22	33	
Mon 11/14/22	**Wed 11/16/22**		
Mon 11/14/22	Wed 11/16/22	33	
Mon 11/14/22	**Wed 11/16/22**		
Mon 11/14/22	Wed 11/16/22	33	
Mon 11/14/22	**Wed 11/23/22**		
Mon 11/14/22	**Wed 11/23/22**		
Mon 11/14/22	Fri 11/18/22	33	
Mon 11/21/22	Wed 11/23/22	44	
Thu 11/24/22	**Wed 11/30/22**		
Thu 11/24/22	Wed 11/30/22	34,37,39,41,43	
Wed 11/16/22	**Thu 11/17/22**		
Wed 11/16/22	Thu 11/17/22	34	
Thu 12/1/22	**Fri 12/2/22**		
Thu 12/1/22	Fri 12/2/22	47	
Tue 9/13/22	**Mon 1/9/23**		
Tue 9/13/22	Tue 9/13/22		
Wed 9/14/22	Tue 9/27/22	53	
Wed 9/28/22	Tue 10/4/22	54	
Wed 10/5/22	Wed 10/5/22	55	
Thu 10/6/22	Wed 10/12/22	56	
Thu 10/13/22	Thu 10/13/22	57	

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Start	Finish	Predecessors	Resource Names
Thu 11/24/22	Wed 11/30/22	34,37,39,41,43	
Thu 12/1/22	Thu 12/1/22	58,59	
Fri 12/2/22	Thu 12/15/22	60	
Fri 12/16/22	Thu 12/22/22	61	
Fri 12/23/22	Fri 12/23/22	62	
Mon 12/26/22	Fri 12/30/22	63	
Mon 1/2/23	Fri 1/6/23	64	
Mon 1/9/23	Mon 1/9/23	65	
Mon 1/9/23	Mon 1/9/23	31	
Thu 12/1/22	**Wed 4/17/24**		
Thu 12/1/22	**Wed 4/17/24**		
Mon 1/9/23	Fri 9/15/23	36,65	
Mon 1/9/23	Fri 9/15/23	39,65	
Mon 1/9/23	Fri 9/15/23	41,65	
Mon 1/9/23	Fri 9/15/23	43,65	
Mon 1/9/23	**Fri 9/15/23**		
Mon 1/9/23	Fri 9/15/23	70SS	
Thu 12/1/22	Wed 8/9/23	47	
Thu 8/10/23	Wed 4/17/24	76	
Thu 8/10/23	Wed 4/17/24	76	
Wed 4/17/24	Wed 4/17/24	69	
Thu 4/18/24	**Wed 8/7/24**		
Thu 4/18/24	**Wed 7/10/24**		
Thu 4/18/24	**Wed 7/10/24**		
Thu 4/18/24	Wed 7/10/24	79	

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Start	Finish	Predecessors	Resource Names
Thu 4/18/24	Wed 7/10/24	79	
Thu 4/18/24	Wed 7/10/24	79	
Thu 4/18/24	Wed 7/10/24	85SS	
Thu 7/11/24	**Wed 8/7/24**		
Wed 8/7/24	Wed 8/7/24	87	